



Artists In Residence
PO Box 335
New Hope, PA 18938

Dear Artist,

Artists In Residence is a non-profit registered 501c3 organization that places professional visual, performing and literary artists into regional classrooms. Approximately 5000 students and teachers will participate in AIR residencies during the coming school year.

Artists In Residence invites you to submit a proposal for the upcoming school year. Proposals are being accepted in all art areas: drawing, painting, ceramics, fiber arts, mixed media, creative writing, dance, theater, music, computer graphics, etc. Many schools are interested in interdisciplinary programs that can be integrated into the curriculum, others are looking to enrich their arts programming. Most successful residencies are 1-4 day programs. You may submit more than one proposal. All proposals will be kept on file for 2 school years.

Artists receive \$200 a day and meet with no more than 4 classes per grade per day. (An additional \$100 is paid for the 5th or 6th class.) The average class size is between 20 and 30 students. The number of classes per grade is between 4 and 6. Artists are paid for approved materials costs and a transportation fee of \$.35 per mile *if* an artist is commuting 50+ miles in each direction.

Attached you will find a Word document containing the Residency Proposal Form to be completed. A complete proposal packet being submitted to AIR contains the following:

- Proposal (not to exceed the 1 page limit)
- Resume (not longer than 1 page)
- 3 references
- * Cleared criminal history form within the last 2 years
- * Cleared child abuse form within the last 2 years
- Proposal Cover Sheet with a photograph of yourself, your work and/or the residency

Please contact us with any questions.

Thank you,
Terri Herring
AIR
215 901-7849
ravensrun@gmail.com

Instructions For Completing The AIR Residency Proposal Form

- The Residency Proposal Form is a Microsoft Word document.
- All textual information is to be entered into the Right Hand column in each Table. If you have not worked with Tables before, you may either use your arrow keys to move around the document or just right click into the empty box.
- Once you have completed the Residency Proposal Form, please use File-Save-As to keep the integrity of the original file. This also enables you to create another Proposal.
- You must use the following naming convention when performing the File-Save-As:

Your Initials *Residency Name* *Grade Levels*
For example: RBEAbstractWatercolorsKthru8

Your Initials = RBE for Robin B. Elliott
Residency Name = Abstract Watercolors
Grade Levels = Appropriate for Grades K through 8

- ❖ Failure to use the naming convention will result in AIR losing your proposals because all same named files will overwrite each other.
- You may need to resize the inserted picture so it fits onto the cover sheet.

If you have any questions concerning the Word Document, please don't hesitate to contact Terri Herring at raversrun@gmail.com or 215 901-7849



Residency Proposal

Artist Name:	
Proposal Title:	
Artist Medium:	

Artists In Residence Proposal Form

Participating Artist(s) Name:	
Artist Assistant:	
Contact Artist Address:	
Phone Number:	
E-mail:	
Fax:	
Education and Experience	
Proposal Title:	
Medium (i.e., dance, clay)	
Appropriate Grades:	
Residency Length, # of Days required @ 1 hour per session	
Proposal Description	
Possible Curriculum Integration/ additional notes:	
Materials from School (glue, scissors)	
Special Classroom Requests	<input type="checkbox"/> Audio Visual <input type="checkbox"/> Room Configuration <input type="checkbox"/> Other
Do you need Classroom Volunteer Assistance?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you willing to do special request residencies or modify the current residency to meet curriculum/teacher requests?	<input type="checkbox"/> Yes <input type="checkbox"/> No
I am available the following days and months:	

Artist Name:	
Residency Proposal Name:	
Materials Cost per student (include firing)	\$
I am interested in participating in the following school districts:	<u>New Hope-Solebury School District</u> <input type="checkbox"/> NHS Lower Elementary School, Solebury, PA <input type="checkbox"/> NHS Upper Elementary School, New Hope, PA <input type="checkbox"/> NHS Middle School, New Hope, PA <u>Council Rock School District</u> <input type="checkbox"/> Churchville Elementary School, Churchville, PA <input type="checkbox"/> Goodnoe Elementary School, Newtown, PA <input type="checkbox"/> Newtown Elementary School, Newtown, PA <input type="checkbox"/> Sol Feinstone Elementary School, Newtown, PA <input type="checkbox"/> Wrightstown Elementary, Wrightstown, PA <input type="checkbox"/> Other Schools
I am interested in participating in:	<input type="checkbox"/> As many residencies as possible <input type="checkbox"/> Up to ____ residencies